

Parish Committee Minutes

March 16, 2021

Attendance: Marie Meteer, Erica Richmond, Celia Wcislo, Anne Quaadgras, Paul Hollings, Sara Galantowicz, Maggie Carey, Tom Estabrook, David Klingberg

Financial Report: Report & dashboard (David)

- Big surplus continues through February, \$155.00. but less than last month
- Pledge income was low this month (\$16,000), but not sure why.
- Property is \$5,300 over, but we are awaiting insurance payments for the flooding repairs.
- Mariposa paid in Feb. Sara Hidalgo will keep on top of them.
- We are still collecting late pledges from last year.
- Stewardship is coming to an end, and final email and reminders will be sent out from the office.

(Vote 1, Discussion). Consent agenda: Minutes, Financials, lead Minister's Report, Parish minister's report. Motion made by Maggie, seconded by Tom. Motion passed unanimously.

Updates and Votes

- Juneteenth Holiday (Maggie)
 - Human Resources is recommending that this year we make Juneteenth a staff holiday which will be observed on Friday. Handbook needs to be updated.
 - We might want to have an event to mark the day and explain its importance to the congregation.
 - Since June is after the regular church year ends, it will have a small impact on staffing needs.
 - Vote 2: To make Juneteenth a staff holiday. Motion made by Maggie, seconded by Celia. Motion passed unanimously.
 - Fundraising Update (Marie)
 - Annual Meeting Update (Celia)

- The Annual meeting group will be coordinated by Anne Q, and be made up of the Moderator, LDC, Fincom, David K, Celia W and Maggie C.
- Will be held as a Zoom meeting on May 23rd, shortly after the morning service.
- No major Warrant items for this year's annual meeting.

Letters of Agreement for Marta and Rev. Erica (Sara)

- **Please read in advance**

Break

State of the church (Rev. Erica) (15 mins)

- Anxiety remains over the availability of the vaccine.
- Hope is growing.
- This Sunday will mark one year of virtual services.
- Banners are changing to mark the one-year mark for the pandemic shut down, Opting-in, and pinwheels of hope to celebrate Easter.
- Adult programming continues to expand:
 - Cultural appropriation
 - Conversations on spirituality
 - Preparing for retirement
 - Howard Thurman discussion
 - Preparing for end of life
 - Lectio Divina
 - Wednesday evening Chapel
 - New UU class starting with 12 new members.
 - Race & Identity issues for lay ministers
 - Participation is large and helped by Zoom.

Stewardship Update (10 mins)

- Results
 - Goal is \$705,000. As of Sunday, they had \$606,00 in pledges (86% of families) and clean up has begun. There have been 23 new pledgers. 12 households have increased their pledge significantly.
 - Still have significant numbers that have not yet pledged.
 - Much appreciation was expressed for Rev. Erica's stepping and bolstering the stewardship committee.
 - Clean up plans are underway.

Fundraiser: Aaron K

- They are planning a "yard sale" event, spread across various homes. This will keep the numbers congregating low and outdoors.
- Aiming for May 1st. Rain date of May 8th?
- Details to follow.

Communications task force survey (Sara)

- Slide presentation of major takeaways of the communications survey:
 - Most used were e-bulletin, all congregation emails, and the website.
 - Facebook page is rarely used.
 - People wanted to give feedback on reopening the building through a survey.
 - They want to be notified of openings via email.
 - The most common word used in the replies was the importance First Parish played to keeping and building community through the pandemic.

Report from the worship task force (Maggie)

- Three options:
 - Keep services on Zoom.
 - A hybrid of in-person and Zoom.
 - Return to full in-person services only.
- They are reviewing which rituals we will continue, which need to be changed (like greetings, stones, etc.)

Even though we are not reopening before the September, hopes were that smaller groups would begin to have meeting, potlucks, or gatherings over the summer outside.

Letters of Agreement for the Ministers:

- Postponed until April.

Motion to adjourn was made by Maggie, seconded by Anne Q. Motioned passed unanimously. Meeting adjourned at 9:01 PM

Parish Minister Report

February 16, 2021-March 15, 2021

Rev. Erica F Richmond

First Parish in Arlington Massachusetts

It feels like this past month went by quickly! Maybe we are finally turning towards Spring and all the hope that the season brings. My energy this past month was on Stewardship as well as four important one-off workshops that I helped support: the RJCC Cultural Appropriations session, the UU Class which welcomed 12 folks, the conversation about Race and Identity at Lay Ministry, and the Alliance and STAR program about end-of-life planning. It continues to be an energetic time at First Parish- people continue to be hungry for connection and are showing up with and for one another. And Stewardship is winding down, getting us through this final push will take support from all levels and will certainly be worthy of celebration when we are done. Thank you, thank you, thank you for supporting this campaign during such a challenging year.

Blessings, Rev. Erica

Worship:

I provided the prayer for worship on February 21.

I preached on Stewardship Sunday, 2/28. I spoke about our campaign's theme of Together, Stronger Still and how much we have to be proud of at First Parish. I also lifted up wisdom from the policing series and how creating and funding community care is an avenue for justice.

I provided support to Youth Sunday. Rose Sawyer Marsh and I met with Maggie- the youth who led the prayer during that FABULOUS worship.

I was off March 14- Music Sunday.

I have also led Wednesday evening chapel for five weeks in a row now. 20-26 people attend each time and it has been a wonderful touchstone of midweek connection. I decided to continue offering it beyond the planned 3/17 end time, I will do it at least till the end of April.

Pastoral Care Provided by Minister

I continue to provide spiritual care to individuals and families. Themes include family medical concerns, mental health issues, and general need for connection during the ongoing pandemic. Individual pastoral care sessions: 5, including 1 new member mtg

1:1 Committee leadership support: 8

Lay Ministry:

Peer pastoral support continues to be a vital part of our community and pandemic survival. This group is offering a monthly grief group and on March 15 two Lay Ministers offered a retirement peer support session. For the March 3rd meeting Amy Anderson from the Racial Justice Coordinating Committee and I offered workshop on Race and Identity for Lay Ministry we spoke about the ways power and identity show up in the world at large and how it might impact interpersonal dynamics when offering spiritual care.

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Staff and Lay Leadership Support Provided by Minister

The programmatic staff team continues to meet weekly.

We had a second new UU class of this programmatic year. Tina Schultz presented at the first one and I presented at the second one. We had 12 folks in the class and it was a wonderful and energetic time.

Committee meetings attended:

ParCom Exec: 2/24 and 3/10

Committee on Ministry: 2/23

Membership Committee: 2/7

Lay Ministry: 3/3

Leadership Development Committee: 3/15

Social Justice: 2/24

Stewardship: 2/21, 2/28, 3/7

Lead Donor Event: 2/20

Steward Trainings: 2/13 and 2/21

Worship Associates: 2/24, presented on Evening Chapel

Adult Programming: Education, Spiritual Deepening, Community Building I worked with the Alliance and the STAR Committee to offer a Preparedness program on March 12th. Myself, Alice Austin, and Kathy Kemp were the

panelists and we talked about the ways we hope and encourage folks to prepare for end-of-life. We shared from three different perspectives: ministry, nursing, and social work. We reviewed the medical and logistic documents that help ease end of life planning and conversation. There is an updated form for FP folks if they want to record their thoughts and preferences for memorial services, this one page document can be uploaded to Realm. Fifty-five people attended the Alliance event, it was wonderful to see such thoughtfulness around a tender and important topic.

Social Justice / Turning Outward

The Cultural Appropriation workshop led by the Racial Justice Coordinating Committee and myself on February 21st was a huge success. It sparked a lot of good conversation and learning. We presented definitions of cultural appreciation and appropriation and brainstormed about the difference between them. Two examples from First Parish were presented for conversation: what does it mean to sing the Black National Anthem “Lift Every Voice and Sing” as a majority white congregation and what does Calling the Directions mean to us as a ritual? These questions were presented without a presumed conclusion but for food-for-thought. This guide from the UUA is very helpful and shaped our breakout groups: <https://www.uua.org/multiculturalism/introduction/misappropriation/23371.shtml> I also continue to organize

with Boston Immigration Justice Accompaniment Network

Professional Development and Continuing Education

Attended women minister support group “Follen Women,” 2/18

Attended a “young” queer clergy support group: 2/19

Coaching session with Larry Peers, professional clergy coach, and Marta: 2/24 Attended Step Up to Supervision

Course: 3/8 and 3/9

Responsiveness vs. Reactivity Staff Workshop: 2/25

Spiritual Direction Session: 2/17

Continue monthly UUA mentor meeting as well.

DRE Report to Parish Committee March 2021

Dear Friends,

Thank you all for your support of the Stewardship Campaign! I know this involves extra time and energy from you - a group that is already very engaged and working hard to support our staff and congregation. We are all so appreciative of the extra effort to make this year's campaign a success.

I am not able to join you this Tuesday as I will be hosting a baking event with our middle schoolers. I look forward to seeing you in April.

Here is a summary of what's been happening in the RE area since we last met:

Highlights:

Amazing Youth Group Worship Service with thoughtful Senior Reflections, reflective Prayer, fun Time for All Ages, and fantastic musical offerings!

Coming of Age Baking for Lay Ministry- 16 loaves of bread were delivered to people dealing with loneliness, grief, and medical issues, as well as appreciation for offering community events and recognition of our awesome youth group advisors.

Our Sunday **morning programs** were stellar! Guests offered folktales using puppets (local artist Margaret Moody), and Dancing (Local teacher and dancer Lella Woolery), plus RE Committee leaders sharing lessons on Imagination and Wonder. Average attendance was 18 squares with multiple children per family.

Worship Services:

I organized Time for All Ages on the themes of Love, Lent/Jesus Naps, Community in Shared Musical Experience, and Story.

I collaborated with Rose Sawyer Marsh on Youth Group Sunday, and Jonathan Brennand on Music Sunday with Guest Musicians Sol y Canto.

RE Committee:

I meet weekly with Ellen Robie to review morning and evening programs. The Committee met to plan the spring calendar and continue discussions about possible fall re-opening options.

We are mailing greeting cards with seeds to every child in the program this week. We are asking the children to plant one for their home and bring another seedling to plant in our church garden later this spring. We are supporting Peggy Gardiner and Cathie Desjardins in their search for new gardeners for the courtyard and Pleasant Street gardens. They are ready to pass the baton to others.

Community Outreach:

Bill Licea Kane and I hosted a King Cake Baking Event to celebrate Mardis Gras. Bill did a fantastic, professional job of showing us the many steps to a delicious bake!

Our Pinwheels for Hope project for Easter Sunday has been very successful! On Saturday and Sunday I handed out more than 60 pinwheel kits to those who want to put theirs together and created an instructional video for those who have challenges with directions. It was GREAT to see so many First Parish friends in the parking lot.

Meetings:

I meet weekly with Marta, Rev. Erica, Rose and Ellen Robie, as well as our regular staff meetings.

I am the Zoom host for our Sunday morning programs, as well as the Coming of Age group.

I meet weekly with local DRE colleagues to share information and to learn what other congregations are doing.

I have recently attended two UU Religious Educators Gatherings to try to learn more from others about Re-Opening plans. Unfortunately, we are all in the same boat - trying to make decisions with too little data. We await school re-opening plans and classroom guidelines from the state (and from veteran teachers).

Upcoming Events:

Baking with Tweens, "Hot Cross Buns" and other seasonal foods, this Tuesday evening with Carolyn Hodges and many of our 7th and 8th grade youth.

Morning Programs topics will include: "What Do you Do With a Chance?", "Passover and Virtual Seder", "Italian Folktales", "Planting a Rainbow" and "Honoring Earth Day".

Two outdoor family hikes have been scheduled and we look forward to inviting families to participate in Reverend Erica’s Mt. Auburn Walk at the end of March.

I have organized Time for All Ages for the next month.

Happy News:

Rose Sawyer Marsh has agreed to continue as our Youth Group Program Coordinator for next year!

Ellen Robie, Wendy Fields, Janis Fleishman, Chris Barton, and Pamela Baldwin have all agreed to continue on the Religious Education Committee next year. Ellen is reorganizing the committee to be a smaller, more effective group. I am grateful for the continuity this group can offer as we move forward together.

Respectfully Submitted by: Tina Schultz, Director of Religious Education

First Parish Unitarian Universalist of Arlington					
Budget vs. Actuals: FY21 P&L					
July 2020 - February 2021					
Major areas of sensitivity:	Pledges	Plate	Salary expense	Properties - Maint & repair	Properties - Heat, util.
	4100	4200	5110	5520,5530	5510
February YTD budget	440,719	25,333	325,319	15,431	23,231
February YTD actual	508,591	28,783	286,749	16,253	12,390
Actual over/(under) budget	67,872	3,450	(38,570)	822	(10,841)
%	15.40%	13.62%	-11.86%	5.33%	-46.67%

FY21 Full year budget	629,600	38,000	488,000	23,150	34,850
FY21 Year end projection	629,600	38,000	430,000	26,000	34,850
Projection over/(under) budget	0	0	(58,000)	2,850	0
%	0.00%	0.00%	-11.89%	12.31%	0

February FY21 YTD results favorable, pledges (acct 4110) over budget according to seasonality trending established in prior years, although current month payments of 16,400 significantly below January (73,648) and December (78,504)

Mariposa February rent not paid until March. Foodlink has moved out, payments have ended.

Second minister funds being drawn down each month, \$70k spread out over the current year or \$5.8k per month.

PPP loan being written off gradually each month, \$48k spread out over the current year (1/2 of total loan) or \$4k per month.

Salaries (offset by 5405 cleaning services) continuing below budget due to limited building use, no in-person services.

Maintenance & repair 5.3% over budget YTD, possible concern however \$7,300 insurance reimbursement received (acct 4530)

	Actual	Budget	Over(Under) Budget	% of Budget	Annual budget
Income					
4100 Pledges					
4110 Current Year Pledges	508,591	440,719	67,872	115.40%	629,595
Total 4100 Pledges	508,591	440,719	67,872	115.40%	629,595
4200 Plate Offerings	28,783	25,333	3,450	113.62%	38,000
4300 Fundraisers					
4310 Fair	(63)	7,000	(7,063)	-0.90%	10,500
4330 Other Fundraisers		1,000	(1,000)	0.00%	1,500
Total 4300 Fundraisers	(63)	8,000	(8,063)	-0.79%	12,000
4400 User Donations (Building Fees)					
4410 Mariposa rent	30,188	35,333	(5,145)	85.44%	53,000
4420 Other building use	8,000	9,333	(1,333)	85.72%	14,000

Total 4400 User Donations (Building Fees)	38,188	44,666	(6,478)	85.50%	67,000
4500 Other Contributions					
4510 Parking revenue	4,000	4,000	0	100.00%	6,000
4520 One-Time Gifts	47,587	46,667	920	101.97%	70,000
4525 Social Justice	1,640	2,000	(360)	82.00%	3,000
4530 Insurance reimb, other	7,274		7,274		0
4540 Non-recurrent income	32,000	32,000	0	100.00%	48,000
Total 4500 Other Contributions	92,501	84,667	7,834	109.25%	127,000
4600 Interest	1,371	1,000	371	137.10%	1,500
4730 Trust Fund-Wellington	10,000	10,000	0	100.00%	10,000
Total 4700 Trust Fund Contributions	10,000	10,000	0	100.00%	10,000
4900 Other Income	13,000	13,000	0	100.00%	13,000
Total Income	692,371	627,385	64,986	110.36%	898,095
Expenses					
5100 Personnel					
5110 Salary	286,749	325,319	(38,570)	88.14%	487,979
5120 FICA	16,989	24,412	(7,423)	69.59%	36,618
5130 Workers Comp	2,624	2,587	37	101.43%	3,881
5140 Pension (UUA)	26,794	27,233	(439)	98.39%	40,849
5150 Health Insurance	28,698	27,000	1,698	106.29%	40,500
5160 Life Insurance	1,138	1,637	(499)	69.52%	2,455
5170 Disability Insurance	2,790	3,301	(511)	84.52%	4,952
5190 Prof Expenses	11,688	16,345	(4,657)	71.51%	24,517
5193 Recruitment expenses	442		442		0
Total 5100 Personnel	377,912	427,834	(49,922)	88.33%	641,751

5200 Contractors & Consultants					
5240 Consultants (HR,Finance,Prof)	4,761	5,333	(572)	89.27%	8,000
Total 5200 Contractors & Consultants	4,761	5,333	(572)	89.27%	8,000
5300 Office Expenses					
5320 Postage	2	333	(331)	0.60%	500
5340 Telephone & Internet	2,912	2,666	246	109.23%	4,000
5350 Office Supplies & Repairs	766	4,867	(4,101)	15.74%	7,300
5360 Office Equip Lease & Maintenance	3,019	4,467	(1,448)	67.58%	6,700
5397 Computer software/hardware	7,410	5,667	1,743	130.76%	8,500
Total 5300 Office Expenses	14,109	18,000	(3,891)	78.38%	27,000
5400 General Church Expenses					
5405 Cleaning Services	10,471	0	10,471		0
5410 Housekeeping Supplies & Repairs	1,038	2,466	(1,428)	42.09%	3,700
5415 Treasurer's Expenses	4,373	4,333	40	100.92%	6,500
5420 Coffee/Friendship Hour Supplies		1,667	(1,667)	0.00%	2,500
5430 Worship Supplies, etc.		667	(667)	0.00%	1,000
5435 Sound, Tapestry, Linens Fund		667	(667)	0.00%	1,000
5440 Stipends/Honoraria Guest Ministers	600	800	(200)	75.00%	1,200
5445 Sign Language Interpreter		333	(333)	0.00%	500
5470 Staff Development		133	(133)	0.00%	200
5483 Insurance	8,845	7,953	892	111.22%	11,929
5484 General Composting	648	667	(19)	97.15%	1,000
Total 5400 General Church Expenses	25,975	19,686	6,289	131.95%	29,529
5500 Property Expenses - Main Building					
5510 Utilities					
5511 Heating Fuel Oil & Gas	6,586	12,964	(6,378)	50.80%	19,446
5512 Water & Sewer	1,168	3,333	(2,165)	35.04%	5,000
5513 Electricity	807	1,725	(918)	46.78%	2,588

5514b Power Options Membership		167	(167)	0.00%	250
5514c Solar Power Purchase Agreement	3,829	5,042	(1,213)	75.94%	7,563
Total 5510 Utilities	12,390	23,231	(10,841)	53.33%	34,847
5520 Heating Maintenance & Repair	1,624	1,333	291	121.83%	2,000
5521 Elevator Inspection and Maintenance		3,120	(3,120)	0.00%	4,679
5530 Main Building Maintenance & Repair	14,629	14,098	531	103.77%	21,147
5535 Main Building Capital Exp.	26,000	26,000	0	100.00%	26,000
5550 Groundskeeping	199	800	(601)	24.90%	1,200
5560 Snow Removal	3,160	3,084	76	102.46%	5,128
Total 5500 Property Expenses - Main Building	58,002	71,666	(13,664)	80.93%	95,001
5600 Religious Education					
5610 Children/Youth	2,866	4,700	(1,834)	60.98%	7,050
5630 Youth Group Service Trip Coordinator		1,000	(1,000)	0.00%	1,500
Total 5600 Religious Education	2,866	5,700	(2,834)	50.28%	8,550
5700 Music					
5750 Music Committee	5,200	6,738	(1,538)	77.17%	10,107
5760 Piano Repair	1,500	1,500	0	100.00%	2,250
5790 Organ Fund Set-aside	1,333	1,333	0	100.00%	2,000
Total 5700 Music	8,033	9,571	(1,538)	83.93%	14,357
5800 Other Committees					
5801b STAR/Adult RE		300	(300)	0.00%	450

5802 Committee on Ministry		120	(120)	0.00%	180
5807 Lay Ministry		90	(90)	0.00%	135
5808b Leadership Development		120	(120)	0.00%	180
5809 Membership Committee	311	600	(289)	51.83%	900
5810 Parish Committee	1,474	3,667	(2,193)	40.20%	5,512
5812 Racial Justice Committee		1,800	(1,800)	0.00%	2,700
5812b Social Justice Committee	560	2,000	(1,440)	28.00%	3,000
5815 Stewardship Committee	1,775	1,333	442	133.16%	2,000
5818 Turning Outward		1,800	(1,800)	0.00%	2,700
Total 5800 Other Committees	4,120	11,830	(7,710)	34.83%	17,757
5900 Outreach					
5910 UUA	27,000	27,000	0	100.00%	36,000
5920 MBD		200	(200)	0.00%	300
5930 Partnership Church Council		233	(233)	0.00%	350
5940 Giving First	13,682	12,667	1,015	108.01%	19,000
5962 UU Urban Ministry		166	(166)	0.00%	250
5965 Mass. Interfaith Power & Light	250	167	83	149.70%	250
Total 5900 Outreach	40,932	40,433	499	101.23%	56,150
Total Expenses	536,711	610,053	(73,342)	87.98%	898,095
Net Income	155,660	17,332	138,328		0

**SCORECARD
TEMPLATE**

Feb-21

	Current Month Actual	Current Month Budget	Variance	%var	YTD actual	YTD Budget	Variance (amt)	Variance (%)	Notes/ Drivers
Income									
Pledge	16,407	44,071	(27,664)	-62.8%	508,591	440,718	67,872	15.4%	Early in the year, pledges running ahead of plan/ timing variance
Plate	3,588	3,166	422	13.3%	28,783	25,332	3,451	13.6%	plate ahead of plan
Fundraiser	0	1,000	(1,000)	100.0%	(63)	8,000	(8,063)	-100.8%	COVID- no fund raisers
Tenant*	0	4,417	(4,417)	100.0%	30,187	35,332	(5,145)	-14.6%	Mariposa-main tenant, delayed payment
Other Building	0	1,167	(1,167)	100.0%	8,000	9,334	(1,334)	-14.3%	foodlink-building user - completed Feb 2021
Other*	881	875	6	0.7%	14,285	7,000	7,285	104.1%	insurance reimb/ green room
Total (sum)	20,877	54,696	(33,819)	-61.8%	589,783	525,717	64,066	12.2%	
All Income	30,710	64,530	(33,820)	-52.4%	692,369	627,386	64,984	10.4%	Key driver- Pledges
% explained	68.0%	84.8%			85.2%	83.8%			

First Parish Unitarian Universalist of Arlington MA

Balance Sheet

As of February 28, 2021

	02/28/21	06/30/20	Change
ASSETS			
Bank Accounts			
1010 Treasurers Checking	243,130	430,049	(186,919)
1012 Treasurers Money Market			0
1013 Cambridge Savings	453,447	253,172	200,275
1021 Organ Reserve Passbook Savings			0
1022 Shinn Savings			0
1023 Fair Savings	1,648	1,648	0
Total 1-Church	698,225	684,869	13,356
1030 Alliance Operating	15,145	15,145	0
1031 Alliance Trustees	0	0	0
Total 2-Alliance	15,145	15,145	0
Total Bank Accounts	713,370	700,014	13,356
Other current assets			
1130 Alliance Investments	448,686	448,686	0
1140 Trust Fund Investments	2,235,291	1,931,036	304,255
1150 Agnes Whitman Damon Wellington Fund	944,107	819,964	124,143
Total Other current assets	3,628,084	3,199,686	428,398
Total Current Assets	4,341,454	3,899,700	441,754
Fixed Assets			
1310 Church Property	4,170,100	4,170,100	0

1320 Organ & Pianos	618,090	618,090	0
1330 Equipment and Furnishings	50,000	50,000	0
1340 Misc Assets - Vault, etc.	27,870	27,870	0
Total Fixed Assets	4,866,060	4,866,060	0
TOTAL ASSETS	9,207,514	8,765,760	441,754
LIABILITIES AND EQUITY			
Current Liabilities			
Accounts Payable (A/P)	0	0	0
Total Accounts Payable	0	0	0
Credit Cards			
Chase Credit Card	0	2,671	(2,671)
Total Credit Cards	0	2,671	(2,671)
Other Current Liabilities			
2100 Accounts Payable	0	0	0
2120 Payroll Tax Payable	4,154	5,708	(1,554)
2121 401K Employee Salary Reduction Contribution	(50,328)	(27,471)	(22,857)
2122 401K Contributions	54,539	31,144	23,395
2123 Pre-Tax Health Insurance	2,961	(1,467)	4,428
2300 Restricted-Designated Purpose Funds			
2301 Ferry Beach	3,563	3,563	0
2306 Shinn Fund			0
2305 Renewal House	325	0	325
2307 Social Justice	768	768	0
2315 Racial Justice Committee			0
2316 Artwall	477	477	0
2317 Second Minister Fund **	172,108	218,275	(46,167)

2321 Linen reserve	1,648	1,648	0
2333 Youth Group Coord Reserve	1,500	1,500	0
2334 Ministerial Discretionary Fund	20,853	8,028	12,825
2335 Youth Group	8,649	8,349	300
2337 Religious Ed Reserve	7,661	7,961	(300)
2339 Second Minister Search Fund reserve***	18,551	21,901	(3,350)
2311 Memorial Garden	1,068	468	600
2340 Remembrance Corner	2,135	2,135	0
2342 Kitchen Registry	0	15	(15)
2341 Giving First Fund	1,794	8,361	(6,567)
2400 Music Fund	29,181	26,348	2,833
2401 Sanctuary fund			0
2403 STAR	2,595	2,595	0
2405 Sabbatical Reserve	39,408	34,007	5,401
2407 Transylvania Fund	330	330	0
2410 General Reserve Contingency Fund	123,749	75,543	48,206
2411 Property Maintenance Contingency Fund	7,080	14,423	(7,343)
2412 Meetinghouse Restricted Fund			0
2414 Parish Committee Contingency Fund	122	122	0
2416 Other current liabilities & salary accruals	8,314	(502)	8,816
Total 2300 Restr.-Designated Purpose Funds	451,879	436,315	15,564
2800 Restricted-Future Years			
2801 Pledges for Future Year	11,780	90,725	(78,945)
2802 PPP Loan Reserve	67,582	99,582	(32,000)
2803 Prepaid housing allowance	0	0	0
Total 2800 Restricted-Future Years	79,362	190,307	(110,945)
Total Other Current Liabilities	542,567	634,536	(91,969)

Total Liabilities	542,567	637,207	(94,640)
Equity			
3100 Trust Funds Balances			
3101 Founders Fund	0	0	0
3102 Tobey Fund	27,930	22,055	5,875
3103 Maintenance Funds	23,081	18,226	4,855
3104 Social Investment Fund	6,588	5,241	1,347
3105 Agnes Whitman Damon Wellington Fund	944,105	819,963	124,142
3106 Minister's Housing	7,596	15,096	(7,500)
3107 Capital Infrastructure	67,977	48,364	19,613
3190 General Trust Funds	2,102,121	1,822,055	280,066
Total 3100 Trust Funds Balances	3,179,398	2,751,000	428,398
3200 Alliance Funds	463,830	463,831	(1)
3900 Unrestricted Equity			
3910 Fixed Assets Equity	4,866,060	4,866,060	0
3920 Cash and Securities Unrestricted	0	0	0
Total 3900 Unrestricted Equity	4,866,060	4,866,060	0
Opening Balance Equity	0	0	0
Retained Earnings	0	0	0
Net Income	155,659	47,662	107,997
Total Liabilities and Equity	9,207,514	8,765,760	441,754
1010 Treasurers Checking	243,130	430,049	
1013 Cambridge Savings	453,447	253,172	
1023 Fair Savings	1,648	1,648	
Total cash	698,225	684,869	

Liabilities	542,567	637,207	
Unrestricted cash (current year net income)	155,658	47,662	
A/C Loan - Original amount	45,000.00		
FY17-FY20 payments (\$5k/year)	-20,000.00		
FY18 transfer of unused capital campaign money	-17,337.11		
FY20 ending balance	7,662.89		
2317 Second Minister Fund **			
Total pledged	216,158.00		
06/30/20 Balance	218,275.00		
February 2021 YTD budgeted withdrawal & other	-46,166.50		
2/28/21 Balance	172,108.50		
2339 Second Minister Search Fund reserve***			
Opening balance	26,000.00		
FY20 travel & hosting, workshops, etc	(4,100.00)		
Office air conditioner, furnishings, relocation, etc	(1,283.00)		
Lawrence Peers consulting	(3,466.00)		
UUA contribution	1,400.00		
2/28/21 Balance	18,551.00		